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GOVERNMENT OF KERALA

abstract

General Administration Department – Uploading of Government orders and circulars issued in pursuance to the decision of the Council of Ministers in the Government Website -Instructions issued.

GENERAL ADMINISTRATION (STRICTLY CONFIDENTIAL) DEPARTMENT

G.O (Rt) No. 20/2016/GA(SC)

Thiruvananthapuram, Dated 20-07-2016

Read:- Circular No. 590/SC1/2016/GAD dated, 09-06-2016 issued by the Chief Secretary

ORDER

As per the circular read above direction has been issued to all Departments in the Government Secretariat to upload the Government orders and circulars at the time when they are issued. As per para 190 (xi) of the Kerala Secretariat Manual, decision of the Council of Ministers are secret documents and copies of the decisions of the Council shall on no account, be extracted without the permission of the Chief Secretary and forwarded to any outside office. Council decisions shall be communicated only in the form of Government Orders.

2. As per Section 4 (2) of the Right to Information Act, 2005, every public authority shall make constant endeavour to provide as much information suo motu to the public at regular intervals through various means of communications, including internet, so that the public have minimum resort to the use of the Right to Information Act to obtain information.

3. In this context all the departments in the Government Secretariat including Finance and Law Departments are hereby instructed to upload simultaneously on the Government website all the orders and circulars issued pursuant to the decision taken by the Council of Ministers along with the copies of the proceedings and the notes submitted to the Council of Ministers. This should be done immediately after the orders/circulars are issued, if possible on the same day. Personnel and Administrative Reforms Department would make necessary amendments in the Kerala Secretariat Office Manual to this effect.

By order of the Governor,
S. M. VIJAYANAND
Chief Secretary

All Additional Chief Secretaries/Principal Secretaries and Secretaries

All Special Secretaries/Additional Secretaries/Deputy Secretaries and Under Secretaries

All Department in the Secretariat including Law and Finance

✓ Deputy Director, Information and Public Relations Department (for uploading in the Government website)

Stock File/Office copy

Forwarded/By order

Section Officer